**Board Meeting (4)**

August 5, 2004 5pm-6pm @ Moore 551

Attendance:
Co-President – Kevin
Social VPs – Jill, Rachel
Treasurer – Yusuke
Secretary – Mariko
FLERR Rep. – Min Young

Agenda:
1) New Student Orientation / Welcome Cooler: Thursday, Aug. 19, 3pm–
   a. Introduce HATESL Board members (Co-Presidents)
   b. Explanation of benefits, dues, etc (all)
   c. Explanation of FLERR (Min Young)
   d. Request for membership / retreat payments (Treasurers)
   e. Cooler
      - contact Paulo about the amount of food (Social VPs)
      - where to buy leis for the new students?
      - Overall budget: about $700
   f. Contact Carolyn for a list of new as well as continuing students (Secretaries)

2) SLS/HATESL Retreat (Friday, Sept. 3- Saturday, Sept. 4 @ Camp Kokokahi)
   a. Location and transportation payments (Kevin/Yusuke)
      - campsite available from 3pm on Friday to 11am on Saturday
      (48 people to stay overnight, additional charge if more)
      - bus pick-up around 1:30pm on Friday (?)
      - breakfast around 8:30am Saturday morning
   b. Bus organizer, going and returning (TBA)
      - the bus holds 48 people
      - ask second years to try and arrange their own transportation
         (there are about 50 new students all together)
   c. Academic Panel (Dr. Chaudron, Dr. Bley-Vroman, Dr. Day, Dr. Ortega)
      - formal invitation by e-mail (Academic VPs-Sorin?)
      - collecting questions from new students (announce at the orientation?)
      - moderator (Kevin, plus help from others)
   d. Auction (Keiko is in charge – others to help out)
      - e-mail requests for items/events
      - tracking items, bids, and payments
   e. Food and Drinks
      - cars (Social VPs and Kevin – perhaps others?)
      - everyone to help out with the dinner/breakfast preparation
   f. Other Activities
      - ice breakers for students and faculty members
      - Dr. Bley-Vroman has volunteered to lead Contra-dancing
      - Hula lessons, lei making, Pidgin 101, etc
   g. Mentoring chats on Saturday morning
      - all board members and other second years are to spread out and mingle with the new students
   h. Transportation for board members
      - cars: Jill, Rachel, Kevin, Yusuke
      - leave around 1pm
         (check w/campsite to see if we can start setting up before 3pm – Kevin)
   i. Payments for faculty on the academic panel
      - panelists (as well as board members) should not have to pay for the retreat

3) Date for the next meeting
   Thursday, Aug. 12, 5-6pm @ Moore 551

**Board Meeting (5)**

Thursday, August 12, 2004 5-6pm @ Moore 551

Attendance:
Co-President: Makoto Academic VP: Sorin
Social VPs: Jill, Rachel Treasurers: Yusuke, Keiko
Secretaries: Aya, Mariko Computer VP: Pamela
FLERR Rep: Min Young

Agenda:

1) New Student Orientation/Welcome Cooler: Things to do
- Prepare membership form, retreat flyer, and HATESL information sheet (see number 2)
- Buy food and drinks for the cooler (social VPs)
- Buy leis for the new students and new faculty members (social VPs)
- Obtain a list of new and continuing students from Carolyn by the next meeting (Aya)
- E-mail the “hatesl_uh” list to let the continuing students know about the orientation/cooler and about HATESL membership dues (Jill)

2) Creating membership form, retreat flyer, and HATESL information sheet (to be distributed at the orientation)
   a. Membership/retreat payment form (Yusuke)
   - membership dues and retreat fees will be the same as last year
   b. Retreat flyer (Aya)
   - time table: 5-6pm Academic Panel
     6-7pm Potluck dinner
     7-8:30pm Auction
     8:30pm Contra Dancing, Campfire
   b. HATESL Information sheet
   - use the same sheet that we sent out with the welcome letter

3) Sending out retreat-related e-mails
   a. Formal invitation to the faculty members on the academic panel (Sorin)
   b. Collecting questions for the academic panel
   - use the “hatesl_uh” list to collect questions from the continuing students (Sorin)
   c. Collecting auction items and events/services
   - send out an e-mail to the “sls-l” list for donations (Keiko)
   d. Announce the retreat dates and location on the “sls-l” (Makoto)

4) Planning for the Retreat
   a. Registration (Yusuke)
   b. Transportation/Carpool coordinator (Makoto)
   c. Auction (Steve is not available this year!) Who should run the auction? --- ideas
   - it does not have to be one person (in pairs, take turns, etc…)
   - e-mail some people who may be willing to do this (Keiko)
   d. Bus
   - is the bus available from 1:30pm on Friday? (check with Kevin)

5) Date for the next meeting
   Wednesday, August 18 4pm- Reading Room/Moore 551
   We will be making copies of membership form, retreat flyer, and HATESL information sheet in the Reading Room, and make sure that we have everything ready for the orientation.

Board Meeting (6)

Wednesday, August 18, 4pm~ @ RR/Moore 551

Attendance
Co-Presidents: Makoto Treasurers: Keiko, Yusuke FLERR Reps: Min Young
Academic VPs: Sorin Secretaries: Aya, Mariko
Social VPs: Jill, Rachel Computer VPs: Sachio, Pamela

Agenda
1. Finalize plans for the New Student Orientation/Welcome Cooler
   Everyone meet at St. John 11, 10 minutes before the orientation starts!
   The Social VPs will take care of all the food/drinks we need for the cooler – everyone available will help set up the cooler.
2. Printing membership form, retreat flyer, and HATESL information sheet (to be distributed at the orientation)
   A) Membership form (Yusuke)
   B) Retreat Flyer (Aya)
   C) HATESL/FLERR information sheet (Mariko)
   Everything is ready for distribution
3. Sending out e-mails (Retreat related)
   A) Formal invitation to the faculty members on the academic panel
Academic VPs – Sorin will be in charge (The invited faculty does not pay for the retreat)
B) Collecting questions for the academic panel (Academic VPs – Sorin will send out e-mail to the HATESL list)
C) Collecting auction items/events (Keiko, Encouragement/Involvement by us all!!)

4 Date/Time for the next meeting
Thursday, August 26 4pm– @ Moore 551

***Board Meeting (7) ***

Retreat Preparation
Thursday, August 26 4pm– @ Moore 551

Attendance:
Co-Presidents: Makoto, Kevin Academic VPs:
Social VPs: Jill, Rachel Treasurers: Keiko, Yusuke
Secretaries: Mariko Computer VPs: Pamela
FLERR Rep.: Gee Young GSO Rep.: Gerald
DPPC:

Agenda:
1) Social Events (Jill & Rachel)
   - Camp Fire: marshmallows, graham crackers, chocolate, sticks (for s’mores)
   - Contra-dancing: CD player (Sorin will check with Dr. Bley-Vroman)
   - Makoto will send out a general retreat information e-mail to the SLS list

2) Potluck Dinner / Breakfast (Jill & Rachel)
   - Shopping list: drinks, plates, serving dishes, cups, utensils, napkins, paper towels, pupus for after registration, breakfast food, etc.
   - There is a full kitchen at the site where we can prepare some food

3) Publicity (Computer VPs, Co-presidents, and others)
   - Upload the flyer onto the website (already done)
   - Upload the membership form (Yusuke will send the file to computer VPs)
   - Visit 600 classes to make announcements about the retreat
Norris class: Kevin
Kasper class: Makoto (?)
Hudson class: Rachel
1 membership fees and retreat payment
2 all the forms are available through the website
3 the checks go in the treasurers envelope in the HATESL box at SLS office
4 on Friday, the bus leaves at 1:30pm sharp!
5 carpool can be arranged for those who cannot take the bus (more info to follow)
6 send questions for the academic panel to the Academic VPs

4) Auction (Keiko & Yusuke)
   - introduce HATESL board members before the auction
   - prepare item descriptions, number cards, and lots of pens
   - on-site silent auction: bidding until the live auction starts (announce winners later)
   - Auctioneers: Treela, Rachel & Yuki
   - Recorders: Akira, Keiko, Barbara(?), Greg(?)
   - manage time so that it will not go on for ever

5) Headcount, retreat and membership fee
Retreat fee: 17 new students have paid overnight fee
1 continuing student (aside from the board members) have paid overnight fee
- the announcements in 600 classes should help
Membership fee:
the FLERR Reps will send out an e-mail reminding new students that they will not be able to use the copy machine in the RR unless they pay HATESL membership fee. For continuing students, if they fail to pay the membership fee for this year/semester, they will not be able to renew their copy accounts.

6) Registration at the retreat (Keiko & Yusuke, and rotating helpers)
   - Registration at one table, name tags at another
   - Yusuke will bring some change in case people pay cash

7) Setting up
- balloons and signs to show the direction to the retreat site
- welcome banner (Jill may be able to get some banner paper)
- ask Christine about last year’s decoration (?)

8) Academic Panel (Sorin & Hye Young)
- invitation to the four faculty members on the panel
- collecting questions (e-mail sent out already)
- selecting questions (Academic VPs and Kevin)
- Kevin will MC the panel
- Leis for the professors on the panel (Social VPs)

9) Transportation
- bus for the (new) students (reservation & time table – Kevin)
  Friday – 1:15pm: pick up at the corner of Maile Way and East-West Road
  1:30pm sharp: leave for the camp
  Saturday – 11:00am pick up
- bus leaders: Makoto and Aya (?)
- passenger list for the leaders
- look up TheBUS information for those who need another mode of transportation
- carpool organizer (Min Young)
- FOR BOARD MEMBERS: for carpool, meet in front of Burns Hall at 1:15pm to go to the camp together

10) Date/time for the next meeting
  Wednesday, September 1 7:30pm– @ Volcano Joe’s

***Board Meeting (8)***

Retreat Preparation
Wednesday, September 1 7:30pm– @ Volcano Joe’s

Attendance:
Co-Presidents: Makoto, Kevin Social VPs: Rachel
Academic VPs: Sorin, Hye Young Treasurers: Keiko, Yusuke
Secretaries: Aya, Mariko Computer VPs: Sachio, Pamela
FLERR Reps: Min Young, Gee Young GSO Reps: Greg

Agenda:
1) Transportation Arrangement
- Bus Organizer (Makoto) – so far, 29 people have signed up for the bus
- Carpool organizer (Greg) – so far, 6 people have offered rides, 8 people have requested carpool
- Board member Carpool (Kevin) – will meet at 1:15pm in front of Burns Hall
  Drivers: Kevin, Greg, Yusuke, and Rachel

2) Registration/Check-in (Yusuke)
- Yusuke has made a time table for shifts at the check-in table
- Will be checking people in between 3 and 7pm

3) Social Activities (Jill/Rachel)
- CD/radio loaned by ELI (for contra-dancing by Dr. Bley-Vroman)
- Ice Breaker – Human Bingo (Greg) members e-mail suggestions to Greg

4) Potluck Dinner (Jill/Rachel)
- During registration/check-in, some people need to be in the kitchen to receive contributions
- Arrange all food items, drinks, etc. in preparation for dinner

5) Academic Panel (Sorin/Hye Young and Kevin)
- PA system and 2 microphones reserved at CIS in Kuykendall Hall, room 103
  Pick-up on Friday (Kevin)
- Questions for the panel – so far, there are 10 questions

5) Auction (Keiko/Yusuke)
- Rachel, Treela, and Yuki will host the live auction
- Explanation of the Ruth Crymes Fund (Gerald)
- Silent auction will be set up before registration starts, and bidding can be done between registration and start of the academic panel
- For silent auction, smaller items will be displayed, and there will be photos of larger items
6) Camp Fire
- YWCA will light the fire at sunset

7) Morning Schedule
- Breakfast (8:30am~) all board members present will help set up
- Wake people up as needed
- Cleanup / check rooms
- Photo opportunities (cameras – Makoto, Keiko)
- Bus leaves at 11am

8) Date/Time for Next Meeting
Will Be Announced Later (Schedule coordination – Mariko)

***Board Meeting (9)***
Friday, September 24 5:00pm ~ @Moore 551

Attendance:

Co-Presidents: Kevin, Makoto Social VPs: Jill, Rachel
Treasurers: Keiko, Yusuke Secretary: Mariko
Computer VP: Sachio FLERR Rep.: Gee Young
DPPC Reps: Barbara, Akira GSO Rep.: Gerald

Agenda;

1) Overview from treasurers (Keiko & Yusuke)
- Report of retreat and auction finances

2) HATESL Website Issues
   (a) Directories (HATESL directory and student directory)
   - HATESL directory is a list of names and e-mail addresses of all SLS graduate students
   - Student directory is a list of student names, e-mail address and academic interests of SLS graduate students
   - who wanted to be included in the directory
   - HATESL directory should not be on the webpage (for privacy reasons), but be distributed to members as Excel files
   - Send out e-mail about student directory, and collect information from students who wish to be included in this list

   (b) Policies for contacting board/presidents ("hatesl-exec" and "hatesl-pres" addresses – who should the members contact?)
   - Since the list of all board members and their positions are made available to the members through our website, it should be up to the members to decide who to e-mail their questions/concerns.

   (c) Maintenance of students’ e-mail addresses on "hastesluh-l" list- whose responsibility is it?
   Current situation:
   - HATESL computer VPs are responsible for creating a list of all graduate students (the "hastesluh-l" list) so that
   the department can add it to their "sls-l" list.
   However,
   - Maintaining a list of all graduate students in the department is not the responsibility of HATESL.
   - HATESL should maintain a separate list which includes only the members of HATESL (the current list
   includes all students, members and non-members).
   - The DPPC Reps will inform the department of our decision at the next DPPC meeting.

3) Brown Bag Seminars-HATESL (Sorin)
   (a) Dates for HATESL workshops?
   - The faculty in charge of Brown Bags is Dr. Day
   - Dates for HATESL workshops have not been decided yet
   (b) Survey of all students about their interests
   - What kind of lectures/workshops are students interested in?
   E-mail HATESL members for input (Academic VPs)
   (c) Hi-TESOL contacts (Makoto/Mariko)
   - Collaborate with Hawaii TESOL and offer lectures/workshops for the students in SLS
   (d) Workshop ideas?
   - November workshop on course advising for spring?
4) Feedback on student interest in future (Academic VPs, Dr. Day)
- Courses for 2005
- Possible 680 courses
- Possible seminars

5) Mentor-mentee program, or less formal program? (Makoto/other volunteers)
(a) Combination of Mentor-Mentee program and informal QA session (offer as a HATESL workshop)
- encourage both second+ year students and new students to attend
- new students can find second+ year students who share similar academic interests, and form mentor-mentee relationships, as well as get answers to some questions.
- for those new students who can not attend the workshop, academic VPs should set them up with mentors
(b) This should be the October HATESL workshop.
- possible date: 10/14 (must be negotiated with Dr. Day)

6) Fall social events (Rachel/Jill)
(a) coolers (When? Where? How many?)
- aim for monthly coolers
- dates (Social VPs will e-mail the “sls-l” list):
  Friday, October 8 (5pm–)
  Friday, November 5 (5pm–)
- ask Dr. Bley-Vroman if he is willing to host the end-of-the-term cooler at his place
(b) holiday parties?
- many people may have other arrangements with family and friends, so we don’t need to have holiday events

7) Meeting policies/times
(a) Open Meeting Policy
- all board meetings will be open to HATESL members
(b) Alternative meeting times (for fall)? (Mariko)
- There will be 2 different meeting times, and we will alternate between the two
  1. Friday from 12:30 – 1:30pm
  2. Friday from 5:30 (or 5, depending on the situation) – 6:30pm

8) GSO News (Gerald)
- Report on changes in travel grants and about a new research fund
  (GSO Reps will e-mail the “hatesluh-l” list with explanations and details)

9) DPPC News/Issues (Akira/Barbara)
- DPPC meetings are open to the public (DPPC Reps will send out e-mail about date/time)
- Treela’s suggestion about printing policies for dept.: make handouts double-sided to save trees/paper (and to make reading packets lighter for the students to carry!)

10) Date/Time for the next meeting
Friday, October 22 from 12:30 to 1:30pm at Moore 551

***Board Meeting (10)***
Friday, October 22 12:30 – 1:30pm @ Moore 551

Attendance:
Co-President: Makoto, Kevin
Academic VP: Sorin
Social VP: Rachel
Treasurer: Keiko, Yusuke
Computer VP: Sachio
FLERR Reps: Gee Young, Min Young
GSO Reps: Gerald, Greg

Agenda:
1) Refreshments at Board Meetings? (Co-Presidents)
- Some issues to consider: budget, transparency (letting the members know)
- Table the discussion until the next meeting (have some e-mail discussions among board members in the mean time)

2) Academic Issues (Academic VPs)
- Brown Bag (BB) tapings – solicit volunteers by sending out an e-mail
- Survey analysis for Dr. Day (Yusuke: temporary Academic VP assistant)
A summary of survey results from the October HATESL BB (regarding future courses)
- Arranging HATESL BB workshops
  Next HATESL BB (December 2?) – Perhaps have 2 short student presentations?
- Mentor-Mentee Program
  Perhaps it is better to hold informal events where students can ask questions to different students (especially at this far into the academic year)

3) Social Events for Fall Semester (Social VPs)
- November Cooler (5th)
  Designate first 30 minutes for QA about course selections
- December Cooler (10th – tentative)
  Leis for graduating students and special food

4) Retreat Auction Results (Treasurer: Keiko)
- The silent and live auction raised $3180
- To date, $3139 has been collected

5) FLEER Issues (FLERR Reps)
- New books for the Reading Room (RR): Solicit ideas from members and faculty
- How much can we spend? (Treasurers will come up with tentative figures by the next meeting)
- Use of the RR copy machine for non-members? – Ideas
  * create “copy membership” which non-members pay 10 cents a page (as opposed to 5 cents a page for members)
  * do not advertise this “copy membership”, but offer to those who approach us
  * for easy record keeping, give 5- or 6-digit PIN numbers to those with “copy membership”

6) Mailing List Issues (Computer VPs)
- The existing SLS list and the new HATESL list: What are their roles?
- What kind of list should the new HATESL list be?
- Send out survey to HATESL members (Computer VPs + Gerald)
- Table further discussion until the next meeting

7) Hawaii TESOL (Secretary: Mariko)
- How to announce Hawaii TESOL events to HATESL members?
  The president of Hawaii TESOL mentioned that although she is a graduate from this program and is able to send e-mails directly to the SLS list, she’d rather have HATESL board members decide whether the announcement is appropriate for HATESL members, and then forward the message to the HATESL list
- Upcoming event: Workshops for ESL teachers (November 10) – the information is appropriate for HATESL, so it will be announced on the HATESL list (Mariko)
- Organizing Dr. Ortega’s BB handout about professional organizations and organizing e-mails about finding unpublished dissertations and other electronic resources to upload them on the HATESL website (Aya?)

8) GSO news (GSO Reps)
- General assembly next Tuesday: discuss details about grants for students

9) DPPC Issues (DPPC Reps?)
- Suggestion for NO classes/meetings (HELP, ELI, CSLR, etc) during BBs
  Is this workable?

10) Date for the next meeting
- Friday, November 19 from 5:30pm @ Moore 551

***Board Meeting (11)***

Friday, November 19 5:30pm - @ Moore 120

Attendance:
Co-Presidents: Kevin, Makoto
Academic VP: Sorin
Social VP: Rachel
Treasurer: Keiko
Secretaries: Aya, Mariko
Computer VP: Sachio
DPPC Rep: Akira
FLERR Reps: Min Young, Gee Young
2 non-board members (thanks for your interest and contribution!)
Agenda:
1) Membership Benefits
- Copier costs for non-members ($.05/.07/.10?) What is our policy? The FLERR Reps should discuss the policy with the Ling. Department FLERR Rep.
- Contribution for cooler food/drinks ($5 per person, including family members) Put signs on the coolers (for “beer fund”), ask non-members to contribute, have a big box for donation.
- Voting rights at the board meetings – who can vote?
Board members discussed and voted that only board members should have the right to vote. Reasons include:
1. Many of the issues are being discussed over several meetings, so a non-board member who just came to one meeting may not be able to make an informed decision
2. Board members are elected to the position, which means that the members trust us to make the best decision for HATESL

2) Mid-term Election
- Who will be ending term in December? – So far, we know that 2 members will be leaving
Aya will e-mail the board members to confirm
- We will solicit nominations through e-mail (Kevin)
- Voting dates and times
As a result of discussion and voting, board members decided that there will be an election for all open positions. Volunteers and nominations will be solicited during December, and the actual voting will take place during the first week of classes in January.
- Who will create ballots? – Academic VPs?

3) Final Brown Bag for fall semester: December 9
- 2 student presentations (30 minutes each)
- E-mail the SLS list and ask for student volunteers to present (Academic VPs?)

4) December Cooler
- Planned for Friday, December 10 from 5pm
- Location to be confirmed
- Leis for graduating students (Jill?)
- List of graduates (Rachel will e-mail Dr. Chaudron)

5) Reading Room acquisitions (FLERR Reps.)
- So far, only 3 requests (Send e-mail reminders to SLS list)
- Set deadline for requests
- How much can we spend?
Will discuss the matter after the request deadline

6) Hawaii TESOL updates (Mariko)
- November 10 workshop: some MA students participated
- No new events coming up
- Annual conference is in February – deadline for submitting abstracts is in December

7) DPPC update (Akira)
- There has been no DPPC meeting – hopefully, there will be one before the end of the semester

8) Date/Time for next meeting, etc.
- Jan. 10 (Mon): Classes start (week for elections)
- Jan. 14 (Fri): Cooler (last day to vote)
- Jan. 21 (Fri): Board meeting 5:30pm-

***Board Meeting (12)***
Friday, January 28, 2005 5:30pm~ @Moore 551

Attendance:
Co-Presidents: Makoto, Sarah
Social VPs: Rachel, Treela
Academic VPs: Hye Young, Bong Gi
Computer VP: Sachio
Treasurers: Keiko, Yusuke
Secretaries: Aya, Mariko
FLERR Rep.: Min Young
GSO Rep.: David
DPPC Rep.: Barbara
1 HATESL member (Thanks for your interest and contribution!)

Agenda:
1) Welcoming New Board Members: Election Results (* = new members)
   Co-President: Sarah Trask*
   Academic VPs: Bong Gi Sohn*, Hye Young Park
   GSO Reps: David Faulhaber*, Greg Nakai
   Social VPs: Treela McKamey*

2) Social Events (Social VPs)
   - Cooler dates for the semester (tentative)
     2/11 (Fri), 3/11 (Fri), 4/8 (Fri)
     5/6 (Fri) End of semester party
   - Ideas for coolers?
     Foreign language time- short periods of time when only non-English is allowed
   - Ideas for beer/food fund?
     a. E-mail the SLS list explaining why we are asking non-members to contribute
     b. At coolers, have a big contribution box with an explicit sign

3) Brown Bags and Academic Events (Academic VPs)
   - New academic VPs will talk to Dr. Day about HATESL slots
   - Ideas for Brown Bags?
     a. A session on summer opportunities (taking courses, jobs, conferences, etc.)
     b. Workshops by 710 (Norris) students
     c. Student research presentations

4) Reading Room Acquisition (FLERR Reps)
   - There are 24 book requests
   - How to chose what books to buy and when? – ask HATESL members
     a. At February cooler, 3 board members will go around with a survey with a list of books, and ask members to
        choose up to 5 books that they want
     b. Prepare the survey, and make 3 manila envelopes with a list of board members on it – only members can do
        the survey
     c. Check off who completed the survey

5) “hatesluh-l” Mailing List Policy (Computer VPs)
   - HATESL should not be responsible for maintaining the list of all students
   - Barbara (DPPC Rep) will talk to Kenny, who is in charge of the mailing lists in the department

6) Membership Benefits (Copy Machine in the reading room – FLERR Reps)
   - Linguistics department have the same policy as HATESL – only members can use the copy machine
   - HATESL decision is to let non-members use the copy machine, at 10cents/copy
   - FLERR reps will talk to the Linguistics FLERR rep to make sure that they are okay with our decision (because
     the copy machine is jointly leased by SLS and Ling.)

7) Hawaii TESOL (Mariko)
   - Hawaii TESOL conference on February 19th – send out an e-mail to the HATESL list

8) DPPC Update (DPPC Reps)
   - There has been no DPPC meetings
   - Double-sided copy policy: brought it up to Dr. Gibson, but no action has been taken so far – ask around at the
     next cooler to see how many members agree to this, and talk to him again

9) GSO Update (GSO Reps – Akira’s report from Barbara)
   - Recent meeting to make decisions regarding travel/research grants
     a. the new policy which divides the departments into different “communities” is unfair, because some
        communities will have few proposals, and have money left over, while other communities will have so many
        proposals, and run out of money quickly
     b. the process of making decision (who gets the grant) is outrageous, because there are
        no criteria, and is basically first-come, first-served

10) Next Meeting
    - It will be in February, after the cooler
    - Mariko will collect everyone’s schedule to try and find a good time for everyone

***Board Meeting (13)***
Friday, February 18, 2005 4:45pm~ @ Moore 551

Attendance:
Co-Presidents: Sarah, Makoto
Social VPs. Rachel, Treela
Treasurers: Keiko, Yusuke
Computer VP: Sachio
Secretary: Mariko
GSO Reps: Greg, David

Agenda:

1) Reading Room Acquisition (FLERR Reps and Treasurers)
   - Examine the result of the survey, and consider the budget
   - Currently, there is about $3,000 in FLERR money (mostly carried over from last year)
   - Purchase the top 7 books from the survey (budget of about $500)
   - We also need to find out (overall budget and FLERR budget in general):
     a. the average profit/month from copy accounts
     b. how much is being spent on paper and toners for the copy machine per month (the maintenance fee for the machine itself is $1000/3 months)
     c. overall annual budget
     d. how much money do we always want to have in our account

2) Brown Bags and Academic Events (Academic VPs)
   - Sarah will contact the academic VPs, and if there are any updates, it will be announced on the board mailing list

3) Social Events (Social VPs)
   - Next cooler (March 11)
   - Indian theme
   - Possible time change - start cooler from 5:30pm?
   - April cooler (April 8)
   - at Dr. Chaudron’s (tentative)
   - “open mike” with coffee and deserts
   - Board members (especially) should help out the social VPs with set up and clean up, etc.
   - Food and Beer fund at the last cooler: total of $40 contribution

4) “hatesluh-l” ML Policy (Computer VPs, DPPC Reps)
   - Postpone the decision until further discussion with the department

5) Membership Benefit (Copy account: FLEER Reps)
   - Sarah will contact the FLERR Reps and if there are any updates, it will be announced on the board mailing list

6) Hawaii TESOL (Mariko)
   - Annual Conference tomorrow (2/19)
   - Students who want to go seem to have arranged for their own transportation, so there was no real need for HATESL to step in and provide transportation

7) GSO Updates (GSO Reps)
   - No updates

8) Ideas for HATESL Events, etc.?
   - Fundraisers: raffles at coolers (give away $10 on copy account, for instance?)
   - “Jeopardy” at coolers
   - “Jeopardy” style Academic Panel at the retreat
   - Selling HATESL T-shirts at the retreat (maybe have a design contest?)

9) Next Meeting
   - Friday, April 1 from 4:45pm at Moore 551

Board Meeting 14 (Information Session with pizza and drinks)
Friday, April, 1 2005 5pm~@ Moore 120

Attendance:
Co-Presidents: Makoto, Sarah
Treasurers: Keiko, Yusuke
Secretaries: Aya, Mariko
Academic VP: Bong-Gi
Social VPs: Treela, Rachel
Computer VP: Sachio
FLEER Reps: Gee Young, Min Young
GSO Rep: David
DPPC Rep: Barbara
10 HATESL members (Thanks for joining us!)

Agenda:

1) About the upcoming board member election and job descriptions
   - Job descriptions about each of the positions
   - Job description in general, about being a board member
   - Q & A from HATESL members

2) DPPC issues (which came up in job descriptions)
   a) 2 issues in progress of discussion
      - Double-sided copy issue
      - Mailing list issue: pros/cons – what is the best approach?
   b) 2 issues that need to be addressed
      - MA: petition to allow non-SLS faculty member as 2nd reader for SP
      - Ph.D.: teaching load for Ph.D. GAs should be reconsidered (too much teaching load)

HATESL Members:
Please look for e-mails about the nominations for the upcoming board elections, and participate in the election!
Your vote is very important to HATESL!

***Board Meeting 15***
Monday, August 8, 2005 4:30pm - 5:30 pm@Moore 551

Attendance:
Co-Presidents- David, Keita
Social VP - Brian
Academic VP - Bong-gi
Treasurers – Ina, You-jin
Secretaries - Hyang-suk, Yuka
DPPC reps – Annie, David
GSO reps – Ave, Daniel
FLERR reps – Mari, Takako
Computer VP - Sae-rhim

Agenda:
1. Welcome back (Thanks to participation )
2. Cooler donations:
3. Cooler reimbursements (at the end of the meeting)
4. GSO meeting: Monday, August 29th in CC 306 at 5:00
5. New (and continuing) membership fees:
   - Treasurers are ready to accept membership fees (FLERR — because students want to use RR copier)
   - How to pay for membership fee: Check preferred.(Students leave checks in HATESL box in office)

6. Sending out email to SLS-L with info about membership and retreat fees ? FLERR reps will send out an e-
   mail about how to get a copier account
   and how to pay
7. Visit SLS 600 classes to advertise retreat and let new students join HATESL (David, Brian)
   Hudson M-W 9:30 – 10:45 Moore 225
   Norris T-TH 10:30 – 11:45 Moore 225

8. Retreat: 16th & 17th, September
   a) Security deposit of $252
   b) Transportation
   - Can check in at Erdman is 2:30
   - As the school bus has to pick up kids first and then come to campus, arrival time is expected to be around
5:00 (a little late)
- David will call another bus company and re-arrange the time to leave UH.
  * HATESL members need to get up to the camp before the bus arrives
  c) To Brian (tents OK, but don’t advertise it; must pay same price)
  d) Contra dancing
  - Bong-gi will ask Robert Bley-Vroman

  e) Academic panel: SATURDAY morning
     - Academic VPs will choose 4 people and ask. (Lourdes would like to have a short talk on “service”)
     - Academic VPs will make questions (with students’ opinions)
     - Fee waivers for panel participants proposed.

  f) Auction: FRIDAY night (Treasurers, Sae-rhim, Steve)
     - Steve is willing to organize the presentation of items, but we’ll need to supply him with the list of auction items and be willing to work with him
     - We need to ask people in SLS to donate.

11. T-shirts for HATESL members
- Color and Design discussed
- Take pre-order ($10 each) and ask the company to make certain amount (Keita)
- Sample for T-shirt will be prepared soon.

12. HATESL Bulletin board volunteers
- Keita will prepare it

13. Making an email list of new members (Sae-rhim)

***Board Meeting 16***
Thursday, February 9, 2006
4:30-6:00 pm

Members in attendance:
David Faulhaber
Sarah Trask
Brian Shoen
Annie Tremblay
David Royal
You-jin Lee
Mari Miyao
Ave Rannik
Yuka Yamauchi
Dan Brown
Ashwin Pandit

Topics

1. $52 from last cooler in December submitted by David Faulhaber
2. Next cooler
   b. When: Friday, February 24
   c. Food: Sushi & noodle from Sushi Man (Makiki)
3. Brown Bag
   a. Taping - Both Academic VPs cannot record because of the class. They will arrange people who can take care of it.
   b. Graham Crookes has mentioned that the ELI might purchase a new digital video camera, which HATESL could then borrow for taping brown bags.
4. Result of survey, recruiting new members
   a. Some ways to encourage students to be board members
      i. Faculty endorsement (Craig will send out email to students?)
      ii. Next meeting for advertisement of HATESL (open-house meeting)
      iii. Election before spring break
5. Schedule for up-coming events
a. Next meeting: Thursday, March 2
b. Nomination process: March 2 – March 16
c. Election: March 10
d. Last cooler, announcement of newly elected board members: Thursday, March 23
e. April 6 (Meeting), April 28 (Last cooler at Ala Moana beach park?)
f. Activities during spring break?

6. FLERR
An EALL student wants to join HATESL in order to use the reading room copier. After some discussion it was decided that since the copier only has a limited number of accounts, use should be restricted to SLS students only since we don’t want to set a precedent whereby any extra-departmental students can obtain copier accounts (and thereby potentially restrict access by SLS members). Several board members pointed out that it’s easy for non-members to use a friend’s account to make quick copies.

* It should be noted that this decision was later reversed after Sarah and David were contacted by Craig Chaudron, who informed us that the EALL student in question is in fact currently enrolled in two SLS courses, and according to the HATESL constitution, that entitles her to join HATESL (if only to use the copier).

***Board Meeting 17***

Mar, 2, 2006

Attendance:
Co-Presidents- David, Sarah
Social VP - Brian
Academic VP - Yumi
Secretaries - Hyang-suk
DPPC reps – Annie, David
GSO reps – Ave, Daniel
FLERR reps – Mari, Takako
Computer VP – Erik

1. HATESL continue? Or not?
1) Suggestions about the future of HATESL
   i) Convincing students in SLS of benefits from HATESL (Retreat and Cooler)
   ii) Some financial support ( GAship for the president of HATESL, treat for HATESL meeting with other students)
   iii) Small committees for specific works( like Retreat and cooler organization)
   iv) Regularly scheduled HATESL Board Meeting (Social event, pizza party)
   ? Make students in SLS participate in the meeting
   v) Changing the semester for HATESL Election (Fall semester ? Spring Semester)

2) Problems or Solutions about those suggestions
   i) How can we encourage people to join HATESL??
   ? Updating homepage of HATESL
   ? To let faculty participate in election, events in HATESL
   a) Academic Professional Support
   b) HATESL’s sponsoring lunch with faculty
   c) To talk about SLS courses or topics with graduate chair
   d) Updating Handbook of SLS
   ii) It seems difficult for HATESL to have financial support from the department
   ? Other than money, what attractive things are there in HATESL?
   iii) For events, it’s a good idea to make a committee.
   iv) More regular board meeting
   v) Before deciding Fall or Spring semester for election for HATESL Board members, it will be very useful to do survey on HATESL.

3) General agreement in the meeting
   Doing Survey (what needs to be changed) ? Open meeting (other students in the department can join and talk)
   ? Election ? New Board Members’ Adaptation period
4) Board Positions (each position filled by 1 or 2 people, exception DPPC)

Co-Presidents
Social VP
5) Future Plan for HATESL
Nomination for incoming members of HATESL: Mar, 2, 2006 ~ Mar, 16, 2006
Election Period: Mar, 17, 2006 ~ Mar, 23, 2006
Announcement (New members) at cooler: Mar, 23, 2006-04-12
First meeting of old and new board members of HATESL: April,

***Board Meeting 18***
April 7th 2006

Attendance:
Co-Presidents- David, Sarah (Emily, Sachiko)
Social VP – Brian
Academic VP – Dan
Secretaries - Hyang-suk (Angela)
DPPC reps – Annie, David (Yao, Dennis)
GSO reps – Ave, Daniel (Ashwin, Dan)
FLERR reps – Takako(Yurika, Kelly)
Treasures – Hyeeun, Yoonah
Computer VP – Erik, Saerihm (Yusuke)

1. Introducing new members and outgoing members
   - pass around list of contact information, also for summer availability
   - Introduce new members and outgoing members and their positions
   - At the end of meeting, all board members (new and outgoing) were asked to exchange emails and find time for meeting.
   - All outgoing board members: update job description in constitution

2. Next Meeting: May 4 2006

3. Secretaries’ day: April 26th 2006
   ? Signing a card and buying leis for secretaries in SLS department

4. Recorder for Brownbag
   - Buying a new digital camera or borrowing it.
   - Academic V can update seminar or lecture given in Brownbag

5. Planning last cooler, April 28th 2006
   - Place/Time & Date / Food
   - How many leis to buy for students who will graduate
   - Forming any committees for cooler / Asking people to help

6. Brainstorming for HATESL future plan
   a) Mentor/Mentee System
   b) Retreat
   c) Cooler (Location, Transportation)
   d) Workshops
   e) More non-board members involvement
   f) More side activities
   g) Faculty Lunch with students in SLS
   i) Networking issues (ex. Website of HATESL, Mentor-Mentee system)
   j) Newsletter
   k) Discussion Board on website of HATESL (Q&A section)